AGENDA
BOARD OF MAYOR & ALDERMEN
August 19, 2019 Meeting
Sevierville Civic Center
6:00 P.M.
A. CALL TO ORDER
   1. Pledge of Allegiance
   2. Invocation
B. ROLL CALL
C. MINUTES – August 5, 2019
D. PUBLIC FORUM
   1. Consider approval of Ordinance O-2019-014 – 3rd reading – Consider approval to amend the fiscal year 2019 budget – Lynn McClurg
E. REPORTS
F. COMMUNICATIONS FROM MAYOR & ALDERMEN
G. OLD BUSINESS
   1. Consider approval of Ordinance O-2019-014 – 3rd reading – Consider approval to amend the fiscal year 2019 budget – Lynn McClurg
   3. Consider approval of Ordinance O-2019-016 – 2nd reading – An Ordinance to close and abandon an unused right-of-way at Scenic Court – Dustin Smith
H. NEW BUSINESS
   1. Consider approval of a wheel saw from Stowers in the amount of 425,969 – Steve Flynn
   2. Consider approval of payment for pumping services from Power Pumping Septic Service in the amount of $15,000 – Steve Flynn
   3. Consider approval of a three(3)-year contract for utility billing printing and mailing services – Lynn McClurg
   4. Consider approval/ratification of expenses in excess of $5,000 – Lynn McClurg
I. ADJOURNMENT
A regular meeting of the Board of Mayor and Aldermen of the City of Sevierville, Tennessee, was held at the Sevierville Civic Center, 130 Gary Wade Boulevard, Sevierville, Tennessee, on August 5, 2019 at 6:00 PM.

**There were present and participating at the meeting:**
Robbie Fox, Mayor
Wayne Helton, Alderman
Devin Koester, Vice Mayor
Travis L. McCroskey, Alderman
Mitch Rader, Alderman

Absent:
Jim McGill, Alderman

**Senior Staff present:**
Tracy Baker, Assistant City Administrator
Steve Flynn, Water & Sewer Director
Bryon Fortner, Public Works Director
Matt Henderson, Fire Chief
Joseph Manning, Police Chief
Lynn McClurg, Chief Financial Officer & City Recorder
Ed Owens, City Attorney
Bob Parker, Parks & Recreation Director
Dustin Smith, Development Director
Russell Treadway, City Administrator

Mayor Fox chaired the meeting with Lynn K. McClurg as secretary of the meeting. A motion was made by Vice Mayor Koester and seconded by Alderman Helton to approve the minutes of the July 15, 2019 meeting and to dispense with the reading. Motion carried.

**PUBLIC FORUM**
Mayor Fox opened the public forum section of the meeting. Fox opened a public hearing on ordinance O2019-012 entitled “AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF SEVIERVILLE, TENNESSEE, AS SET FORTH IN THE SEVIERVILLE MUNICIPAL CODE, SECTION 14-201, TO REZONE PROPERTY ON DOLLY PARTON PARKWAY FROM LOW DENSITY RESIDENTIAL (R-1/LDR) DISTRICT TO ARTERIAL COMMERCIAL (C-4/AC) DISTRICT.” There being no comments, the public hearing was closed.

Mayor Fox opened a public hearing on ordinance O2019-013 entitled “AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF SEVIERVILLE, TENNESSEE, AS SET FORTH IN THE SEVIERVILLE MUNICIPAL CODE, SECTION 14-201, TO REZONE PROPERTY AT 329 RIVER PLACE FROM LOW DENSITY RESIDENTIAL (R-1/LDR) DISTRICT TO AGRICULTURE RESIDENTIAL (AR) DISTRICT.” There being no comments, the public hearing was closed. There being no comments, the public forum was closed.

**REPORTS**
Mayor Fox noted the submission of monthly staff reports.

**COMMUNICATIONS**
The Board noted the following community events:
Mayor Fox recognized Matt Henderson, who presented Don Shular with a certificate of accomplishment for completing the National Fire Academy Executive Fire Officer Program.

BOARD APPOINTMENTS

Mayor Fox requested ratification of the following board/committee appointment(s):

<table>
<thead>
<tr>
<th>Board/Committee</th>
<th>Name</th>
<th>Expiration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Power Board</td>
<td>Jack A. Parton</td>
<td>Expires 6/30/2023</td>
</tr>
<tr>
<td>Planning Commission</td>
<td>Lyle Overbay</td>
<td>Expires 7/1/2024</td>
</tr>
<tr>
<td>Planning Commission</td>
<td>Daryl Roberts</td>
<td>Expires 7/1/2023</td>
</tr>
<tr>
<td>Planning Commission</td>
<td>Jim Arwood</td>
<td>Expires 7/1/2020</td>
</tr>
</tbody>
</table>

A motion was made by Vice Mayor Koester and seconded by Alderman Helton to consider all appointments in one motion. Motion carried. A motion was made by Alderman McCroskey and seconded by Alderman Rader to approve the appointment(s) as recommended. Motion carried.

OLD BUSINESS

Mayor Fox presented and placed for passage an ordinance O2019-012 entitled “AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF SEVIERVILLE, TENNESSEE, AS SET FORTH IN THE SEVIERVILLE MUNICIPAL CODE, SECTION 14-201, TO REZONE PROPERTY ON DOLLY PARTON PARKWAY FROM LOW DENSITY RESIDENTIAL (R-1/LDR) DISTRICT TO ARTERIAL COMMERCIAL (C-4/AC) DISTRICT.” A motion was made by Alderman Helton and seconded by Alderman Rader to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, Rader. Those voting No: None. Fox declared the ordinance passed on third and final reading.

Mayor Fox presented and placed for passage an ordinance O2019-013 entitled “AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF SEVIERVILLE, TENNESSEE, AS SET FORTH IN THE SEVIERVILLE MUNICIPAL CODE, SECTION 14-201, TO REZONE PROPERTY AT 329 RIVER PLACE FROM LOW DENSITY RESIDENTIAL (R-1/LDR) DISTRICT TO AGRICULTURE RESIDENTIAL (AR) DISTRICT.” A motion was made by Vice Mayor Koester and seconded by Alderman McCroskey to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, Rader. Those voting No: None. Fox declared the ordinance passed on third and final reading.

Mayor Fox presented and placed for passage an ordinance O2019-014 entitled “AN ORDINANCE TO AMEND THE OPERATING BUDGETS FOR THE FISCAL PERIOD JULY 1, 2018 THROUGH JUNE 30, 2019.” A motion was made by Alderman Rader and seconded by Alderman Helton to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, Rader. Those voting No: None. Fox declared the ordinance passed on second reading.

NEW BUSINESS

Mayor Fox presented and placed for passage an ordinance O2019-015 entitled “AN ORDINANCE TO CLOSE AND ABANDON AN UNUSED RIGHT-OF-WAY, VISTA COURT OFF OF VISTA CIRCLE.” A motion was made by Vice Mayor Koester and seconded by Alderman Rader to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, Rader. Those voting No: None. Fox declared the ordinance passed on first reading.

Mayor Fox presented and placed for passage an ordinance O2019-016 entitled “AN ORDINANCE TO CLOSE AND ABANDON AN UNUSED RIGHT-OF-WAY, SCENIC COURT OFF OF VISTA CIRCLE.” A motion was made by Alderman McCroskey and seconded by Alderman Helton to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, Rader. Those voting No: None. Fox declared the ordinance passed on first reading.
Mayor Fox presented and placed for passage an ordinance O2019-017 entitled “AN ORDINANCE TO REPEAL AND REPLACE SECTION 15-103 OF THE SEVIERVILLE MUNICIPAL CODE.” Russell Treadway explained that the ordinance addresses the use of electronic devices while operating a motor vehicle. A motion was made by Alderman Helton and seconded by Alderman Rader to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, Rader. Those voting No: None. Fox declared the ordinance passed on first reading.

Mayor Fox recognized Joseph Manning, who requested approval to purchase a cargo van from CDJR of Columbia under state contract #SWC209 in the amount of $23,623.00. Manning noted that the van will be used by the Special Operations Division and is budgeted in the Drug Fund. A motion was made by Alderman McCroskey and seconded by Alderman Rader to approve the purchase as requested. Motion carried.

Mayor Fox recognized Joseph Manning, who requested approval to purchase a DAVE FT800 CELLEX forensics field triage kit from sole source vendor AVAIL Forensics in the amount of $11,460.75. A motion was made by Alderman McCroskey and seconded by Alderman Helton to approve the purchase as requested. Motion carried.

Mayor Fox recognized Steve Flynn, who requested approval of a contract with sole source provider DeNora Water Technologies for inspection of the sodium hypochlorite generation system in the amount of $10,830.00. A motion was made by Alderman Rader and seconded by Alderman McCroskey to approve the contract and expense as presented. Motion carried.

Mayor Fox recognized Steve Flynn, who requested approval of task order #3 for engineering services with WK Dickson & Company in the amount of $84,000.00 plus expenses for sewer relocation and further approval of the acceptance of a $50,000.00 capital contribution from Vulcan Materials Company. Flynn noted that the sewer line will be abandon along Veterans Boulevard from Ridge Road to the Glenna Semmer property and that the acceptance of the capital contribution will not release Vulcan from any potential liability. Flynn further explained that the $84,000.00 is based upon estimates as follows and that actual expenses may vary.

- Engineering services $57,000.00
- Permitting $12,000.00
- Construction phase services $15,000.00

A motion was made by Vice Mayor Koester and seconded by Alderman Helton to approve the task order and accept the contribution as presented. Motion carried.

Mayor Fox recognized Bryon Fortner, who requested approval to purchase a knuckleboom brush truck from Stringfellow, Inc. under Sourcewell contract #041217-HMC in the amount of $148,849.00 for a 2020 Freightliner M2 equipped with the KBF-20H-HU Pac-Mac body. A motion was made by Alderman Helton and seconded by Vice Mayor Koester to approve the purchase as presented. Motion carried.

Mayor Fox recognized Bob Parker, who requested approval of an agreement with the Sevier Aquatic Club for use of the Natatorium for the 2019/2020 season. A motion was made by Vice Mayor Koester and seconded by Alderman McCroskey to approve the agreement as presented. Motion carried.

Mayor Fox recognized Tracy Baker, who requested approval of the following sole source vendors for fiscal year 2020 golf course purchases:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>GenNext A&amp;B</td>
<td>$21,660.00</td>
</tr>
<tr>
<td>GenNext Accelerate</td>
<td>$2,400.00</td>
</tr>
<tr>
<td>Elementary</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Foundation</td>
<td>$3,600.00</td>
</tr>
<tr>
<td>18-0-22 Blue Chip</td>
<td>$20,951.00</td>
</tr>
<tr>
<td>20-0-10 Blue Chip</td>
<td>$11,940.00</td>
</tr>
</tbody>
</table>
A motion was made by Alderman Rader and seconded by Alderman McCroskey to approve the sole source vendors as presented. Motion carried.

Mayor Fox recognized Tracy Baker, who presented a sole proposal for a Convention Center temporary electricity provider and requested approval of the proposal and award of contract to Griffin Electrical Company. A motion was made by Alderman Helton and seconded by Alderman Rader to approve the proposal and contract as requested. Motion carried.

Mayor Fox recognized Lynn McClurg, who requested approval and/or ratification of the following expenditure(s) in excess of $5,000.00:

1. Brown, Jake & McDaniel  IDB audit  $5,000.00  Prof. services
2. Robert G. Campbell  TDEC Fee  $250.00  Governmental
3. Worldwide Equipment  Truck engine repair  $630.92  Incremental
4. Rescue Phone, Inc.  Rescue phone module  $6,495.00  Sole source
5. Lose Design  Greenway CEI  $5,721.29  Incremental
6. NAFECO  Fire engine repair  $12,030.50  Urgent service
7. Sevier Water Board  Douglas lake water line  $3,480.10  Incremental
8. Crabbe, Brown & James  Legal fees  $5,476.53  Legal services

A motion was made by Alderman McCroskey and seconded by Alderman Helton to approve the expenditure(s) as presented. Motion carried.

There being no further business to discuss, the meeting adjourned at 6:29 PM.

Approved:  
Robbie Fox, Mayor

Attest: 
Lynn K. McClurg, City Recorder
DATE: August 19, 2019

AGENDA ITEM: Ordinance O-2019-014 – 3rd reading - Amending the Fiscal Year 2019 Budget

RESPONSIBILITY: Lynn McClurg, Chief Financial Officer

PRESENTATION: A budget amendment is necessary to account for the following:
- Recognizing transfer of tax revenue from general fund to capital budget to fund main fire station construction;
- Allocating additional solid waste fund balance for landfill and vehicle (fuel/maintenance) expenditures.

ORDINANCE O-2019-014

AN ORDINANCE TO AMEND THE OPERATING BUDGET FOR THE FISCAL PERIOD
JULY 1, 2018 THROUGH JUNE 30, 2019

WHEREAS, the Board of Mayor and Aldermen previously acted to fund the operations and debt service of the City of Sevierville, and,

WHEREAS, fiscal policy dictates that appropriations be formally adopted to account for related expenditures, and

WHEREAS, the City experiences variances in actual to budgeted revenue and expenditures throughout the fiscal year,

NOW, THEREFORE, BE IT ORDAINED by the BOARD OF MAYOR and ALDERMEN OF THE CITY OF SEVIERVILLE, TENNESSEE, that:

SECTION 1. The budget of the City of Sevierville for the fiscal period of July 1, 2018 through June 30, 2019 is hereby amended as follows:

<table>
<thead>
<tr>
<th>Expense</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>122-43200-295 Landfill Services</td>
<td>$20,000.00</td>
<td></td>
</tr>
<tr>
<td>122-43200-331 Fuel</td>
<td>$20,000.00</td>
<td></td>
</tr>
<tr>
<td>122-43200-332 Motor Vehicle Parts</td>
<td>$30,000.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>122-27100 Assigned Fund Balance</td>
<td>$70,000.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Transfer Of Funds</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>110-51600-761 Tax Transfer for Fire Station</td>
<td>$3,494,755.00</td>
<td></td>
</tr>
<tr>
<td>911-37810 Tax Transfer for Fire Station</td>
<td>$3,494,755.00</td>
<td></td>
</tr>
</tbody>
</table>

SECTION 2. This Ordinance shall become effective five (5) days from and after its final passage, the Public Welfare requiring it.

Attest: ___________________________  Approved: ___________________________
Lynn K. McClurg, City Recorder  Robbie Fox, Mayor

Passed on 1st Reading: July 16, 2019
Passed on 2nd Reading: August 5, 2019
Passed on 3rd Reading:
DATE: August 19, 2019

AGENDA ITEM: Consider Adoption of Ordinance O-2019-015 2nd reading

RESPONSIBILITY: Dustin Smith, Development Director

PRESENTATION: As presented in the Staff report attached, W. C. Whaley, Engineering and Surveying has requested the abandonment of Vista Court.

REQUESTED ACTION: Passage of the Ordinance on 2nd reading
ORDINANCE NO. O-2019-015

AN ORDINANCE TO CLOSE AND ABANDON AN Unused RIGHT-OF-WAY, VISTA COURT, OFF OF VISTA CIRCLE

BE IT ORDAINED, by the BOARD OF MAYOR AND ALDERMEN OF THE CITY OF SEVIERVILLE, TENNESSEE, that:

Section 1. After recommendation by the Sevierville Planning Commission, an unused right-of-way shown as ‘Vista Court’ on Plat Book 43, Page 119, and as shown on the attached map, is hereby closed and abandoned.

Section 2. The Mayor is hereby authorized to quit claim a deed of the abandoned right-of-way to the adjoining property owners. All quit claim deeds shall specifically reserve and state that the conveyance of the abandoned right-of-way is subject to the preservation of any existing utility easements.

Section 3. This Ordinance shall become effective, five (5) days following its final passage, the public welfare requiring it.

APPROVED: ______________________________
Robbie Fox, Mayor

ATTEST:

Lynn K. McClurg, City Recorder

Passed on 1st reading: August 5, 2019
Passed on 2nd reading: __________, 2019
Passed on 3rd reading: __________, 2019
### Development Department

**Staff Report**

**Request to Abandon Right-of-Way**

**Vista Court**

| Applicant: | W. C. Whaley, Engineering and Surveying |
| Owner of Adjoining Parcels: | LD Investors |
| **Tax ID Numbers of Affected Property:** | Map 49, Parcel 41.00 (tax maps show tract as one) |
| **Zoning Classification:** | LDR, (Low Density Residential) |
| **Notification:** | Appropriate notice will be provided prior to a public hearing by the Board of Mayor and Aldermen. |
| **Exhibits:** | Application and Map |
| **Staff:** | Dustin Smith |

| **Request** | Abandonment of unused street right-of-way, Vista Court, off of Vista Circle |
| **Background** | The right-of-way (r-o-w) proposed for abandonment adjoins and lays south of Vista Circle in Ridgecrest Estates. The owner is in the process of replatting several lots into one tract which will have frontage on Vista Circle. (These lots have been grouped together by the Tax Assessor into one Parcel number for tax purposes, as noted in the column to the left.) |
| **Staff Comments** | Since the owner of the properties along Vista Court is replatting several lots into one parcel which will have public road frontage on Vista Circle, the unimproved r-o-w will no longer be required as a means of access. |
| **Public Comments** | None to date. |

| **Staff Recommendation** | Staff can recommend approval of the requested r-o-w abandonment. |
DATE: August 19, 2019

AGENDA ITEM: Consider Adoption of Ordinance O-2019-016
2nd reading

RESPONSIBILITY: Dustin Smith, Development Director

PRESENTATION: As presented in the Staff report attached, W. C. Whaley, Engineering and Surveying has requested the abandonment of Scenic Court.

REQUESTED ACTION: Passage of the Ordinance on 2nd reading.
**Development Department**  
**Staff Report**  
**Request to Abandon Right-of-Way**  
**Scenic Court**

<table>
<thead>
<tr>
<th><strong>Applicant:</strong></th>
<th>W. C. Whaley, Engineering and Surveying</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Owner of Adjoining Parcels:</strong></td>
<td>LD Investors</td>
</tr>
<tr>
<td><strong>Tax ID Numbers of Affected Properties:</strong></td>
<td>LD Investors - Tax Map 41, Parcel 41.00 and Tax Map and Parcels formerly identified as Tax Map 49F, Group C, Parcels 13.00, 14.00, 15.00, 17.00, 18.00 and 19.00.</td>
</tr>
<tr>
<td><strong>Zoning Classification:</strong></td>
<td>LDR, (Low Density Residential)</td>
</tr>
<tr>
<td><strong>Notification:</strong></td>
<td>Appropriate notice will be provided prior to a public hearing by the Board of Mayor and Aldermen.</td>
</tr>
<tr>
<td><strong>Exhibits:</strong></td>
<td>Application and Map</td>
</tr>
<tr>
<td><strong>Staff:</strong></td>
<td>Dustin Smith</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Request</strong></th>
<th>Abandonment of unused street right-of-way, Scenic Court, off of Vista Circle</th>
</tr>
</thead>
</table>

**Background**  
The right-of-way (r-o-w) proposed for abandonment adjoins and lays south of Vista Circle in Ridgecrest Estates. The owner is in the process of replatting the identified parcels into one tract which will have frontage on Vista Circle.

**Staff Comments**  
Due to the fact that the owner of the properties along Scenic Court is proposing to replat these properties into one parcel which will have public road frontage on Vista Circle, the unimproved r-o-w will no longer be required as a means of access.

**Public Comments**  
None to date.

**Staff Recommendation**  
Staff can recommend approval of the requested r-o-w abandonment.
DATE: August 19, 2019


RESPONSIBILITY: Russell Treadway, City Administrator

PRESENTATION: This ordinance adds recently adopted state law prohibiting the use of wireless telecommunications devices or stand-alone electronic devices while operating a motor vehicle to already adopted “Rules of the Road” as codified in TCA. This allows our officers to cite violators into City court rather than state court.

REQUESTED ACTION: Approval on second reading.
ORDINANCE NO. O-2019-017

AN ORDINANCE TO REPEAL AND REPLACE SECTION 15-103 OF THE SEVIERVILLE MUNICIPAL CODE

WHEREAS, the State of Tennessee has adopted Tennessee Code Annotated § 55-8-199, restricting the use of wireless communications devices and stand-alone electronic devices by persons operating motor vehicles; and

WHEREAS, the Board of Mayor and Aldermen of the City of Sevierville, Tennessee, deem it necessary and desirable for public safety that said State statute be incorporated by reference into the Sevierville Municipal Code.

NOW, THEREFORE, be it ordained by the BOARD OF MAYOR & ALDERMEN of the CITY OF SEVIERVILLE, TENNESSEE, that Section 15-103 of the Sevierville Municipal Code is hereby REPEALED, and the following section is adopted in place thereof:


This Ordinance shall take effect five (5) days from and after its final passage, the public welfare requiring it.

APPROVED: ____________________________
Robert W. Fox, Mayor

ATTEST:

____________________________________
Lynn K. McClurg, City Recorder

Passed on 1st reading: 08/05/2019
Passed on 2nd reading: _______
Passed on 3rd reading: _______
DATE: August 19, 2019

AGENDA ITEM: Purchase of wheel saw from Stowers for $25,969.00.

RESPONSIBILITY: Steve Flynn, Director of Water & Sewer Department

PRESENTATION: Consider purchase of wheel saw for $25,969.00 from Stowers based on the state contract for Tennessee. See attached quote.

REQUESTED ACTION: Approval to purchase wheel saw from state contract for Tennessee.
# State Contract Pricing

## CAT Worktool

<table>
<thead>
<tr>
<th>CAT SW360 Wheel Saw</th>
<th>List Price</th>
<th>Contract Price (10% Discount)</th>
</tr>
</thead>
<tbody>
<tr>
<td>440-8250</td>
<td>$28,854</td>
<td>$25,969</td>
</tr>
<tr>
<td>Saw Width: 4&quot;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Max Dig Depth: 24&quot;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electro-Hydraulic Sideshift, Depth Control, Trench Cleaner</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Salesman: Bryan Chamberlain  
865-250-9141  
bchamberlain@stowerscat.com

Quote for: City of Sevierville
DATE: August 19, 2019

AGENDA ITEM: Pay Power Pumping for pumping services $15,000.00.

RESPONSIBILITY: Steve Flynn, Director of Water & Sewer Department

PRESENTATION: Pumping services of $15,000.00, of which $13,440.00 was for the services at Deerfield pump station due to it being inoperable. See attached invoice.

REQUESTED ACTION: Approval of payment to Power Pumping Septic Service.
POWERM PUMPING

Septic Service
139 Shelly Way
Seymour, TN 37865

City of Sevierville
with: Accts Payable
To: #500
Seymour, TN 37865 #500

For all Waste & Disposal Needs

Vacuum Truck & Operator

Wed 6-25 Deerfield 8:00-1:30 6hr x 150/hr

Fri 7-5 Deerfield 8:00 AM-5:00 PM 9hr x 150/hr

Fri 7-5 Deerfield 5:00 PM-8:00 AM Mon 7/8 4hr

X 180/hr

Wed 7-10 Boyd Creek Hwy 8:00 AM-12:00 4hr x 150/hr

Fri 7-12 Dolly Parton Hwy 5:30 PM-7:30 2hr x 180/hr

Wed 7-17 Porterfield Gamp 12:00 AM-4:00 4hrs x 150/hr

Total $13,440.00

Any Questions feel free to Call,
Thank you for Calling,

K. Stansberry

Payment Due At Time Of Service
5% Interest After 30 Days

Thank you

K. Stansberry
S. Stansberry

(865) 577-1157
(865) 573-1945

Received JUL 30 2019
FINANCE DEP'T.
DATE: August 19, 2019

AGENDA ITEM: Utility Billing Printing & Mailing Services Contract

RESPONSIBILITY: Lynn McClurg, Chief Financial Officer

PRESENTATION: Proposals were publicly requested for utility billing printing and mailing services. After reviewing the proposals of twelve respondents, staff recommends a three-year contract with overall low-cost provider Dataprose, Inc. As the current provider, Dataprose has performed reliably and efficiently. Cost comparison analysis is based upon the combined standard monthly charges of the bill package and search & view bill features.

REQUESTED ACTION: Approval of three-year contract for utility billing printing & mailing services with Dataprose, Inc.
<table>
<thead>
<tr>
<th>PROPOSER</th>
<th>BILL PACKAGE *</th>
<th>NCOA LINK</th>
<th>ADD. IMPRESSIONS</th>
<th>OVERSIZE SURCHARGE</th>
<th>POSTAGE DEPOSIT</th>
<th>SEARCH &amp; VIEW BILL</th>
<th>SET UP FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>AMOUNT/PIECE</td>
<td>AMOUNT/PIECE</td>
<td>AMOUNT/PIECE</td>
<td>AMOUNT/PIECE</td>
<td>YES</td>
<td>NO RESPONSE</td>
<td>2HR COMP.</td>
</tr>
<tr>
<td>AB DATA</td>
<td>$0.184</td>
<td>$0.04</td>
<td>$0.06</td>
<td>$1.00</td>
<td>YES</td>
<td>NO RESPONSE</td>
<td>2HR COMP.</td>
</tr>
<tr>
<td>DATA INTEGRATORS</td>
<td>$0.335</td>
<td>NO RESPONSE</td>
<td>NO RESPONSE</td>
<td>NO RESPONSE</td>
<td>NO RESPONSE</td>
<td>$450/MTH</td>
<td>$750.00</td>
</tr>
<tr>
<td>INKJET PAY</td>
<td>$0.090</td>
<td>$0.25</td>
<td>$0.05</td>
<td>$0.10</td>
<td>YES</td>
<td>$0.01</td>
<td>NA</td>
</tr>
<tr>
<td>INFEDEND</td>
<td>$0.101</td>
<td>$0.25</td>
<td>$0.05</td>
<td>$0.10</td>
<td>YES</td>
<td>$0.01</td>
<td>NA</td>
</tr>
<tr>
<td>MSB GOVERNMENT SERVICES</td>
<td>$0.130</td>
<td>AVS INCLUDED</td>
<td>NO RESPONSE</td>
<td>NO RESPONSE</td>
<td>NO RESPONSE</td>
<td>NO RESPONSE</td>
<td>NO RESPONSE</td>
</tr>
<tr>
<td>PEREGRINE</td>
<td>$0.098</td>
<td>NO RESPONSE</td>
<td>NO RESPONSE</td>
<td>NO RESPONSE</td>
<td>NO RESPONSE</td>
<td>NO RESPONSE</td>
<td>NO RESPONSE</td>
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* Bill Package Includes: two sided, fold and insert, #10 double window, #9 reply envelope, 2-color laser imaging, 8.5x11", perforated

**FUTURE CAPABILITY OF ONLINE BILL SEARCH**

**$100/MTH MAIL TRACKING**

**$25/PAGE SERVICE FEE EVERY TIME, ADD'L STOCK FEES FOR PAPER AND ENVELOPES**

**MOSTLY ELECTRONIC SERVICES**

**HAVE TO ORDER STOCK 3 MONTHS OF INVENTORY**

**$100 MTH ONE TIME CHARGE FOR EBPP**

**$25/PAGE SERVICE FEE EVERY TIME, ADD'L STOCK FEES FOR PAPER AND ENVELOPES**

**HAVE TO ORDER STOCK 3 MONTHS OF INVENTORY**

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**$100 MTH ONE TIME CHARGE FOR EBPP**

**$25/PAGE SERVICE FEE EVERY TIME, ADD'L STOCK FEES FOR PAPER AND ENVELOPES**

**HAVE TO ORDER STOCK 3 MONTHS OF INVENTORY**

**$100 MTH ONE TIME CHARGE FOR EBPP**
DATE: August 19, 2019

AGENDA ITEM: Consider approval and/or ratification of the following expenses in excess of $5,000.00.

RESPONSIBILITY: Lynn McClurg, Chief Financial Officer

PRESENTATION:

1. Advanced Structural Drying Technologies – Steam Clean Carpet at Convention Center - $7,252.49

REQUESTED ACTION: Approval and/or ratification of the above-mentioned expenses.
Advanced Structural Drying Technologies
2916 Beulah Church Rd.
Arrington, TN 37014
p. 615.395.9966 f. 615.395.99
www.asdrestoration.com

TO:
Sevierville Convention Center
202 GistsCreek Rd
Sevierville, TN 37876
865-453-0001
John Sullivan

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SUBTOTAL $7,252.49

SALES TAX

TOTAL $7,252.49

Quote prepared by: Trevor Bowles

To accept this quotation, please sign here and return: ____________________________ Date ____________