# BOARD OF MAYOR AND ALDERMEN CITY OF SEVIERVILLE, TENNESSEE March 18, 2024

A regular meeting of the Board of Mayor and Aldermen of the City of Sevierville, Tennessee, was held at the Sevierville Civic Center, 130 Gary Wade Boulevard, Sevierville, Tennessee, on March 18, 2024 at 6:00 PM.

# There were present and participating at the meeting:

Robbie Fox, Mayor Wayne Helton, Alderman Devin Koester, Vice Mayor Travis L. McCroskey, Alderman Joey Ohman, Alderman Mitch Rader, Alderman

## Senior Staff present:

Tracy Baker, Asst. City Administrator Corey Divel, Development Director Matt Henderson, Fire Chief Keith Malone, Water & Sewer Director Lynn McClurg, Chief Financial Officer/City Recorder Ed Owens, City Attorney Bob Parker, Parks & Recreation Director Dustin Smith, Deputy City Administrator Doug Tarwater, Public Works Director Russell Treadway, City Administrator Brian Wagner, Information Technology Director

Mayor Fox chaired the meeting with Lynn K. McClurg as secretary of the meeting. A motion was made by Vice Mayor Koester and seconded by Alderman Rader to approve the minutes of the March 4, 2024 meeting and of the March 8, 2024 called meeting and to dispense with the readings. Motion carried.

## PUBLIC FORUM

Mayor Fox opened the public forum section of the meeting. There being no comments, the public forum was closed.

## **REPORTS & COMMUNICATIONS**

Mayor Fox noted the submission of monthly reports. Fox recognized Doug Tarwater, who introduced the following new and/or recently promoted employee(s): Luke Ray, Public Works.

## **BOARD APPOINTMENTS**

Mayor Fox requested ratification of the following board/committee appointment(s): Beer Board Sheila Webber Term has no expiration Fox noted that Ms. Webber is recommended to fill the position recently vacated by Emily Kile. A motion was made by Alderman Helton and seconded by Alderman Rader to approve the appointment(s) as recommended. Motion carried.

# **OLD BUSINESS**

Mayor Fox presented and placed for passage an ordinance O2024-004 entitled "AN ORDINANCE TO AMEND CHAPTER 10 APPENDICES OF THE SEVIERVILLE ZONING ORDINANCE". Corey Divel noted that the ordinance updates the Functional Road Classification to include roads which were not included with previous annexations. A motion was made by Vice Mayor Koester and seconded by Alderman McCroskey to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, Ohman, Rader. Those voting No: None. Fox declared the ordinance passed on second reading.

Mayor Fox presented and placed for passage an ordinance O2024-005 entitled "AN ORDINANCE TO INCREASE THE COMPENSATION PAID BY THE CITY TO THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF SEVIERVILLE, TENNESSEE". A motion was made by Vice Mayor Koester and seconded by Alderman Ohman to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, Ohman, Rader. Those voting No: None. Fox declared the ordinance passed on second reading.

Mayor Fox recognized Russell Treadway, who presented a request on behalf of Austin Williams for an extension of a reversionary clause for property located at 1110 Old Knoxville Highway, and referred to the Second Modification Agreement drafted by the City Attorney. A motion was made by Alderman McCroskey and seconded by Alderman Rader to approve the Second Modification Agreement as presented. Motion carried. Vice Mayor Koester abstained from the vote.

#### **NEW BUSINESS**

Mayor Fox presented and placed for passage an ordinance O2024-006 entitled "AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF SEVIERVILLE, TENNESSEE, AS SET FORTH IN THE SEVIERVILLE MUNICIPAL CODE, SECTION 14-201 TO REZONE PROPERTY LOCATED AT 100 JOHN L MARSHALL DR, TAX MAP 061G, GROUP B, PARCEL 049.00 FROM HIGH DENSITY RESIDENTIAL (HDR) DISTRICT TO ARTERIAL COMMERCIAL (AC) DISTRICT." A motion was made by Alderman Helton and seconded by Alderman Rader to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, Ohman, Rader. Those voting No: None. Fox declared the ordinance passed on first reading.

Mayor Fox presented and placed for passage an ordinance O2024-007 entitled "AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF SEVIERVILLE, TENNESSEE, AS SET FORTH IN THE SEVIERVILLE MUNICIPAL CODE, SECTION 14-201 TO REZONE PROPERTY LOCATED AT 109 RIVER MILL ROAD, TAX MAP 027, PARCEL 006.00 FROM LOW DENSITY RESIDENTIAL (LDR) DISTRICT TO INTERMEDIATE COMMERCIAL (IC) DISTRICT." A motion was made by Vice Mayor Koester and seconded by Alderman Rader to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, Ohman, Rader. Those voting No: None. Fox declared the ordinance passed on first reading.

Mayor Fox recognized Lynn McClurg, who presented and placed for passage a Resolution R2024-006 Directing Payment of Various Budgeted Expenses for Fiscal Year 2024. A motion was made by Alderman Rader and seconded by Alderman Ohman to approve the resolution as presented. Motion carried.

Mayor Fox recognized Lynn McClurg, who presented proposals for utility bill printing and mailing services and recommended approval of a three-year contract with low cost provider Dataprose, Inc. with an option to renew for three additional one-year periods. A motion was made by Alderman McCroskey and seconded by Alderman Helton to approve the contract as presented. Motion carried.

Mayor Fox recognized Holly Jones, who requested approval of the following:

- Development agreement with Kituwah, LLC for 50% of grant expenditures, estimated at \$500,000.00, related to the FY2022 Appalachian Regional Commission (ARC) grant for water and sewer improvements at the 407 Gateway development;
- Professional services agreement with Robert G. Campbell & Associates for engineering and design in the amount of \$83,334.26.

Jones requested approval of both agreements with the requirement that funding of at least 50% of anticipated expenditures be received from the developer prior to execution of any contract. A motion was

made by Alderman Rader and seconded by Vice Mayor Koester to approve the development agreement and professional services agreement as requested.

Mayor Fox recognized Brenda McCroskey, who presented the Chamber of Commerce 2024-2025 Sevierville Tourism Marketing Plan. A motion was made by Alderman Rader and seconded by Alderman Helton to approve the marketing plan as presented. Motion carried.

Mayor Fox recognized Matt Henderson, who requested approval to purchase an emergency backup generator from low price vendor Taylor Power Systems in the amount of \$15,180.00. A motion was made by Alderman Rader and seconded by Alderman Ohman to approve the purchase as requested. Motion carried.

Mayor Fox recognized Bob Parker, who requested approval of an agreement with AYSO Youth Soccer to provide field mowing and lining services at the WSCC Sevier Campus from March 18, 2024 through October 31, 2024. Parker noted that the agreement includes fees to offset expenses. A motion was made by Vice Mayor Koester and seconded by Alderman Rader to approve the agreement as presented. Motion carried.

Mayor Fox recognized Bob Parker, who requested approval of an agreement with the Starz Futbol Club for providing soccer fields on City and leased property from March 18, 2024 through October 31, 2024. Parker noted that the agreement includes fees to offset expenses. A motion was made by Alderman Helton and seconded by Alderman Ohman to approve the agreement as presented. Motion carried.

Mayor Fox recognized Sam Hinson, who requested approval to purchase one 2024/2025 police pursuit package utility vehicle under state contract SWC209-80356 from Ford of Murfreesboro in the amount of \$45,372.00. Hinson noted that insurance will fund \$22,866.63 of the purchase. A motion was made by Vice Mayor Koester and seconded by Alderman Rader to approve the purchase as requested. Motion carried.

Mayor Fox recognized Sam Hinson, who requested approval to purchase 5 Zebra handheld electronic citation machines with licenses from PD software vendor Tyler Technologies in the amount of \$11,975.00. A motion was made by Alderman Helton and seconded by Alderman McCroskey to approve the purchase as presented. Motion carried.

Mayor Fox recognized Keith Malone, who requested approval of WK Dickson Task Order No. 15 for engineering services for the Apple Barn pump station and force main and Collier Drive force main improvements in the not-to-exceed amount of \$178,000.00 plus reimbursables. A motion was made by Alderman Rader and seconded by Alderman Helton to approve the task order as presented. Motion carried.

Mayor Fox recognized Keith Malone, who requested approval of WK Dickson Task Order No. 16 for engineering services for Rock Garden, Old Knoxville Highway and Birchwood bridge pump stations in the not-to-exceed amount of \$207,500.00 plus reimbursables. A motion was made by Vice Mayor Koester and seconded by Alderman Helton to approve the task order as presented. Motion carried.

There being no further business to discuss, the meeting adjourned at 6:18 PM.

Approved:

Robbie Fox, Mayor

Attest:

Lynn K. McClurg, City Recorder